STATE OF HAWAII .04 AUG 12 P2 :40

TO:	Chief Procurement Officer		3147	E PROCUREMENT OFFICE		
10:	Chief Procurement Officer			E II of the second		
FROM:	DHS / HCDCH / PMMB					
	(Department/Division/Agency)					
purchase t	o § 103D-102(b)(5), HRS, and Chapter the following:	3-120, HAR, the Departm	nent requests	s a procurement exemption to		
Description	on of goods, services, or construction:					
Nan McK	ay Training					
September 28, 29, 30, 2004 LIPH Rent Calculation and Certification Exam						
October 4, 5, 6, 2004 LIPH Occupancy and Certification Exam						
		•				
	·					
Name of V	Vendor:	Cost:	Term of	Contract:		
	Nan McKay	\$56,800.00	From:	Open Enrollment Seminar		
	•		To:			
Explanation State:	on describing how procurement by comp	etitive means is either not	practicable	or not advantageous to the		
Nan McK	ay will provide services of lecturers, spea	akers, trainers and scriptw	riters specif	ic to the Agency's needs.		
	abscribes to their services and handbooks			to to the agency of the same.		

Details of the process or procedure to be followed in selecting the vendor to ensure maximum fair and open competition as practicable:

HUD recognizes Nan McKay University as authorized trainers and the only trainers in this subject matter.

A description of the agency's internal controls and approval requirements for the exempted procurement:				
HCDCH uses "Exhibit A", Procurement Exempt from Chapter 103D, HRS, #3 as guidelines.				
•				
A list of agency personnel, by position title, who will be involved in the approval production	cess and administration of the			
contract:	oos and administration of the			
Stephanie Aveiro, Executive Director				
Pamela Dodson, Executive Assistant				
Direct questions to:	Phone Number:			
Dexter Ching	832-3427			
This exemption should be considered for list of exemptions attached to Chapter 3-120), HAR: ⊠Yes □No.			
I contifu that the information provided above is to the best of my linearly design.				
I certify that the information provided above is to the best of my knowledge, tru	e and correct.			
fan 4 10 0 8/2/04				
Tame had: Executive Assistant Date				
y Dopardionol Igono, Itoda. (/ 2007) Vol.				
Chief Procurement Officer's Comments:				
Chief i rocurement officer's Comments.				
This exemption is for the solicitation process only, Chapter 103D-310	. HRS shall apply			
,	, into, shall apply:			
Please ensure adherence to applicable administrative requirements.				
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Approved Denied WWW J.	7177104			
Chief Prifitigement Officer	Date			
Chief Procujement Officer cc: Administrator	Date			

SPO Form-7 (Rev. 6/98)

P.E. Number <u>05-10-M</u>

STATE OF HAWAII NOTICE OF EXEMPTION FROM CHAPTER 103D, HRS

The Chief Procurement Officer is in the process of reviewing the request from the Department of Human Services/HCDCH/PMMB for exemption from Chapter 103D, HRS, for the following goods, services, or construction:						
Nan McKay Training						
September 28, 29, 30, 2004 LIPH Rent Calculation and Certification Exam						
October 4, 5, 6, 2004 LIPH Occupancy and Certification Exam						
Vendor: Nan McKay		•				
Address:						
Towns of Control	Τ	. C4-				
Term of Contract:	From: To: Open Enrollment Seminar See above dates	Cost: \$56,800.00 				
Term of Contract: Direct any inquiries to:	Open Enrollment Seminar	·				
Direct any inquiries to: Department: Human Service	Open Enrollment Seminar See above dates ces/ Housing and Community Development	\$56,800.00 				
Direct any inquiries to:	Open Enrollment Seminar See above dates ces/ Housing and Community Development	·				
Direct any inquiries to: Department: Human Service Corporation of	Open Enrollment Seminar See above dates ces/ Housing and Community Development	\$56,800.00				
Direct any inquiries to: Department: Human Service Corporation of Contact Name/Title: Dexter Ching	Open Enrollment Seminar See above dates ces/ Housing and Community Development	\$56,800.00 				
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Direct any inquiries to: Department: Human Service Corporation of Contact Name/Title: Dexter Ching	Open Enrollment Seminar See above dates ces/ Housing and Community Development of Hawaii	\$56,800.00 				
Direct any inquiries to: Department: Human Service Corporation of Contact Name/Title: Dexter Ching Address: A copy of this notice of exemption	Open Enrollment Seminar See above dates ces/ Housing and Community Development of Hawaii	\$56,800.00 Phone Number: 808-832-3427 Fax Number: Date Posted: August 13, 2004 f Procurement Officer and the				
Direct any inquiries to: Department: Human Service Corporation of Contact Name/Title: Dexter Ching Address: A copy of this notice of exemption purchasing agency in an area access Submit written objections to this necess	Open Enrollment Seminar See above dates ces/ Housing and Community Development of Hawaii *********************************	\$56,800.00 Phone Number: 808-832-3427 Fax Number: Date Posted: August 13, 2004 f Procurement Officer and the or to any approval action.				
Direct any inquiries to: Department: Human Service Corporation of Contact Name/Title: Dexter Ching Address: A copy of this notice of exemption purchasing agency in an area access Submit written objections to this in the date posted to: Chief F	Open Enrollment Seminar See above dates ces/ Housing and Community Development of Hawaii ************************* a from Chapter 103D, HRS, shall be posted by the Chiesesible to the public, at least seven (7) calendar days price to issue an exemption from Chapter 103D, HRS, should be procured to the public of the publi	\$56,800.00 Phone Number: 808-832-3427 Fax Number: Date Posted: August 13, 2004 f Procurement Officer and the or to any approval action.				
Direct any inquiries to: Department: Human Service Corporation of Contact Name/Title: Dexter Ching Address: A copy of this notice of exemption purchasing agency in an area access Submit written objections to this in the date posted to: Chief P	Open Enrollment Seminar See above dates ces/ Housing and Community Development of Hawaii ************************ a from Chapter 103D, HRS, shall be posted by the Chiesesible to the public, at least seven (7) calendar days price to issue an exemption from Chapter 103D, HRS, shall be posted by the Chiesesible to the public, at least seven (7) calendar days price to issue an exemption from Chapter 103D, HRS, shall be posted by the Chiesesible to the public, at least seven (7) calendar days price to issue an exemption from Chapter 103D, HRS, shall be posted by the Chiesesible to the public, at least seven (7) calendar days price to issue an exemption from Chapter 103D, HRS, shall be posted by the Chiesesible to the public, at least seven (7) calendar days price to issue an exemption from Chapter 103D, HRS, shall be posted by the Chiesesible to the public at least seven (7) calendar days price to issue an exemption from Chapter 103D, HRS, shall be posted by the Chiesesible to the public at least seven (7) calendar days price to issue an exemption from Chapter 103D, HRS, shall be posted by the Chiesesible to the public at least seven (7) calendar days price to issue an exemption from Chapter 103D, HRS, shall be posted by the Chiesesible to the public at least seven (7) calendar days price to the public at least seven (8) and the chiesesible to the public at least seven (8) and the chiesesible to the public at least seven (8) and the chiesesible to the public at least seven (8) and the chiesesible to the public at least seven (8) and the chiesesible to the public at least seven (8) and the chiesesible to the public at least seven (8) and the chiesesible to the public at least seven (8) and the chiesesible to the chi	\$56,800.00 Phone Number: 808-832-3427 Fax Number: Date Posted: August 13, 2004 f Procurement Officer and the or to any approval action.				